

MANY VOICES. ONE PURPOSE.

safe communities free from sexual violence

Employment Opportunity

Strategic Policy & Knowledge Mobilization Lead

Full-Time | 35 hours/week | 12-Month Contract Position

Alberta Based | Hybrid Work-from-Home and In-Office Schedule

The [Association of Alberta Sexual Assault Services \(AASAS\)](#) is seeking a critical thinker who can draw meaning from data and communicate it clearly to fill the position of Strategic Policy and Knowledge Mobilization Lead.

Organizational Overview

The Association of Alberta Sexual Assault Services is a provincial nonprofit organization that strengthens and coordinates specialized sexual violence and trauma specific services across Alberta. As a provincial association, AASAS brings together a network of member organizations working toward a shared purpose: safe communities free from sexual violence. AASAS fosters collaboration and knowledge sharing, leads provincial initiatives, and mobilizes insights from sexual assault services to inform policy, funding, and system responses. Through this work, AASAS strengthens sector capacity, increases awareness and understanding of sexual violence, and improves access to specialized services across the province.

Manger Duties and Responsibilities

Reporting to the Co-Chief Executive Officers, the Strategic Policy and Knowledge Mobilization Lead will be responsible for coordinating province-wide data collection, evaluation, and impact communications efforts, transforming shared information into clear evidence of impact, and understanding, shaping, and influencing the policies that affect sexual violence and trauma-specific services. This role supports consistent reporting and outcome measurement, coordinates evaluation and knowledge-mobilization activities, and leverages sexual violence sector-wide data to inform public policy, advocacy, and strategic initiatives that advance specialized, coordinated sexual violence services across Alberta.

AASAS Program Evaluation and Reporting

- Lead the implementation and ongoing development of AASAS' evaluation framework across programs.
- Work with staff, members, and contractors to support consistent, high-quality data collection, analysis, and reporting.
- Strengthen sector-wide alignment through shared tools, frameworks, and reporting processes.
- Analyze and interpret sector-wide data to identify trends, demonstrate impact, and inform decision-making.

Public Policy

- Monitor and analyze policy and legislative developments relevant to sexual violence and trauma specific services.
- Translate sector data and frontline realities into clear, evidence-informed insights and recommendations.
- Prepare policy briefs, submissions, and materials to support organizational and sector priorities.
- Represent AASAS in policy and government spaces as needed.

Knowledge Mobilization

- Translate evaluation and research findings into clear, accessible reports, summaries, and communication materials.
- Develop key messages and materials that communicate AASAS' impact and priorities.
- Coordinate knowledge-sharing activities, including presentations, webinars, and events.

Member and Stakeholder Engagement

- Build and maintain relationships with AASAS members to support participation in shared data and evaluation processes.
- Coordinate network-wide reporting processes and annual data collection activities.
- Engage with sector partners, committees, and working groups as relevant to the role.

Qualifications and Skills

- Undergraduate degree in a relevant discipline (e.g., public policy, social sciences, or related field); an equivalent combination of education and experience will be considered.
- Minimum of three years' experience in program evaluation and policy analysis, with demonstrated ability to translate data and findings into insights that inform policy, funding, and strategic decisions.

- Proven experience designing and facilitating virtual and in-person consultations and engagement processes, with strong relationship-building skills and the ability to work with diverse stakeholders.
- Skilled facilitator capable of managing group dynamics, guiding discussions, and synthesizing information in real time.
- Excellent written and verbal communication skills, with the ability to produce high-quality materials for varied audiences, including policy briefs, research reports, recommendations, and presentations.
- Strong project management abilities, including experience developing and implementing work plans and delivering results on time.
- Experience working with First Nations, Métis, and Inuit peoples and equity-deserving groups, demonstrating respect for Indigenous rights and equity principles.
- Commitment to anti-racist and anti-oppressive practices, with a willingness to engage in ongoing learning and reflection.
- Knowledge of sexual violence, trauma impacts, and their effects on individuals, families, and communities.
- Understanding of or experience in sexual violence service delivery is considered an asset.
- Strong computer skills, including proficiency in Word, Excel, and PowerPoint.

Contract Position: this is a full-time 12-month contract position with the possibility of extension.

Salary Range: \$66,000 – \$78,000 + Benefits

How to Apply

Please send a resume and cover letter to mailbox@asas.ca by Wednesday April 22, 2026 at 5:00pm.

AASAS is committed to equity, inclusion and belonging and strives to ensure that our staff team reflects the diversity of Albertans impacted by sexual violence. In accordance with our racial equity organizational change objectives and the current compositional needs of our Staff, we particularly encourage applications from individuals who self-identify as Black, racialized, or Indigenous (First Nations, Metis, or Inuit). We invite (but do not require) members of these groups to self-identify as such in their cover letters.

Application Deadline: April 22, 2026

Interviews will take place during the week of April 27 – May 1, 2026. We will make every effort to accommodate candidates' schedules and needs in all parts of the hiring process.

Ideal Start Date: on or before June 1, 2026