



# VOLUNTEER OPPORTUNITY

## Board of Directors

3 – 5 hours/month | 2 Year Term

The [Association of Alberta Sexual Assault Services \(AASAS\)](#) is seeking passionate and experienced individuals to join our Board of Directors.

AASAS strives to have a Board of Directors inclusive of diverse perspectives and experiences from all across the province. AASAS is recruiting applicants with the following experience:

- Government Relations
- Legal Counsel
- Finance and Accounting
- Non-profit Management and Governance
- Human Resources
- Marketing and Communications
- Evaluation and Impact Assessment
- Diversity, Equity, Inclusion, and Belonging Expertise
- Sexual Violence Subject Matter Expertise
- Rural and Remote Perspectives

\*Note: this list is not exhaustive.

### Organization Overview

AASAS is a membership-based network of sexual assault services in Alberta whose many voices unite for one purpose – to end sexual violence in our province. Through consultation, collaboration and partnerships, AASAS champions safe communities, organizations and households free from sexual violence. Our collaborative approach supports a strong and unified sector that meets the unique needs of survivors in ways that help people and families heal and recover. Reflecting perspectives of people from across Alberta, urban and rural, finding common ground, and uniting on the biggest issues and opportunities within the sector, we mobilize and amplify the voices of the millions of Albertans who care deeply about this issue.

## Board of Director Duties and Responsibilities

Board Members play a crucial role in providing strategic leadership, clear direction, and ensuring ethical and prudent governance. As a member of the Board, you will actively contribute to the organization's vision and mission, participating in decision-making processes and providing oversight to achieve organizational goals. Including:

- Strategic Leadership: develop and oversee the implementation of a viable strategic plan in order to achieve AASAS's vision, mission, and expected outcomes.
- Organizational Oversight: ensure that the proper controls and accountabilities are in place for the effective management of AASAS by monitoring the systems established by the Co-Chief Executive Officers in areas delegated by the Board.
- Co-CEO Selection and Evaluation: support, monitor, and evaluate the performance of AASAS's Co-CEOs.
- Legal Oversight and Risk Management: ensure compliance with relevant legislation and organizational bylaws and participate in risk management practices.
- External Linkages: raise public awareness about AASAS and the impact of specialized Sexual Assault Services.
- Complaints and Grievances Resolution: participate in resolving complaints and formal grievances following established procedures.

## Qualifications and Experience

- Commitment to the vision, mission, and values of AASAS.
- Knowledge of nonprofit governance. Previous experience on a Board of Directors an asset.
- An ability to commit the time required to fulfill the responsibilities described.
- Knowledge and understanding of sexual violence and its impact on individuals, families and communities.
- Willingness to work within anti-racist and anti-oppressive frameworks and actively engage in ongoing learning about these frameworks.

## Time Commitment

The AASAS Board of Directors meets approximately eight times a year:

- Regular Board Meetings are held every other month on Zoom from 5:30pm – 7:00pm.
- In-person Board Meetings are held two Saturdays a year typically in Edmonton or Calgary. AASAS covers all travel expenses.

**Term:** two years with the possibility for renewal.

## How to Apply

Please send a resume and cover letter expressing your interest in serving as a Board Member to Haley Scott at mailbox@aasas.ca.

AASAS is committed to equity, inclusion and belonging and strives to ensure that our Board of Directors reflects the diversity of Albertans impacted by sexual violence. In accordance with our racial equity organizational change objectives and the current compositional needs of our Board, we particularly encourage applications from individuals who self-identify as Black, racialized, or Indigenous (First Nations, Metis, or Inuit). We invite (but do not require) members of these groups to self-identify as such in their cover letters.

AASAS is also committed to ensuring that our Board of Directors includes regional representation and we encourage applicants from communities all across the province to apply.

**Application Deadline:** Please submit application as soon as possible, or no later than April 21, 2025. Applications will be considered until suitable candidates have been found.

**Interviews** will take place throughout April and May 2025. We will make every effort to accommodate candidates' schedules and needs in all parts of the interview process.

**Ideal Start Date:** September 2025